

PRIVACY NOTICE

1. Data Controller

Romsey Art Group
 Mountbatten Gallery
 Lee Church Ln
 Lee
 Romsey
 SO51 9LG

Tel: 023 8073 3574
 Contact: <https://romseyartgroup.org.uk/contact>

2. Purposes and Legal Bases of Data Processing

Limited personal data are processed to support the group's purposes and activities, and for the following purposes in particular:

| <i>Purpose/Interest</i> | <i>Legal Basis</i> |
|---|---|
| Membership administration | Legitimate Interests |
| Exhibition and sales administration | Legitimate Interests, Legal Obligation, Performance of Contract |
| Accounting, analyses and reports | Legal Obligation, Legitimate Interests |
| Communication with members | Legitimate Interests |
| Marketing and publicity | Legitimate Interests, Consent (where electronic) |
| Audit, Compliance, Security, Systems Management and Development | Legitimate Interests, Legal Obligation |

Where consent is the lawful basis for processing, you are entitled to withdraw consent at any time, by contacting us or by using electronic means provided.

We do not engage in any automated decision-making.

3. Recipients of Personal Data

Personal data may also be received and/or processed, as appropriate, by our web host, bank(s), payment processor(s), relevant authorities (eg. police, information commissioner's office), accountants, legal advisors, IT and security experts/consultants etc or any person or organisation etc properly connected with such concerns.

4. Retention Periods

| | |
|--|--|
| Applicants, Members and Former Members | Information is retained until such time as no further interest in retention remains |
| Buyers and Supporters | Buyer information is recorded and retained in accordance with accounting requirements at the time being Supporter information is collected on an opt-in basis, and retained until termination of the supporter's interest |
| Website users | IP addresses, access and error logs are retained while relevant for operational, diagnostic, security and audit purposes |

5. Subject Rights

Persons about whom Romsey Art Group retains personal data are entitled to:

- Access the information we hold about them
- Have any inaccuracies corrected
- Request the erasure, or restriction of processing, of the information
- Object to processing

Requests in relation to the above, or any complaint or concern relating to our handling of personal data may be addressed to the Data Controller in writing, including by email, at the address in section 1 of this document.

Data subjects may also lodge a complaint with the Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

6. Provision of Information

Personal data are provided to Romsey Art Group on a voluntary basis. Failure to provide the relevant information may prevent us from providing the benefit or service requested.

7. Data sets

We collect personal data for different groups of people who have different relationships to the Group. Therefore we have initially produced Appendices setting out how we use the data of individuals within each of those groups. These Appendices form an integral part of this Privacy Notice. Please read the section relevant to your relationship with the Group.

| | |
|---|----------|
| | Appendix |
| Members | 1 |
| Non-members invited to Romsey Art Group exhibitions | 2* |

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| Non-members participating as exhibitors in Romsey Art Group selling events (eg open exhibitions) | 3* |
| Non-members attending Romsey Art Group workshops and similar events | 4* |

* These will be published when they become appropriate because we start to hold personal data in a systematic fashion.