

GENERAL DATA PROTECTION REGULATION PRIVACY NOTICE

1. Data Controller

Romsey Art Group
Mountbatten Gallery
Lee Church Ln
Lee
Romsey
SO51 9LG

Tel: 023 8073 3574
email: contact@romseyartgroup.org.uk

2. Purposes and Legal Bases of Data Processing

Limited personal data are processed to support the group's purposes and activities, and for the following purposes in particular:

<i>Purpose/Interest</i>	<i>Legal Basis</i>
Membership administration	Legitimate Interests
Exhibition and sales administration	Legitimate Interests, Legal Obligation, Performance of Contract
Accounting, analyses and reports	Legal Obligation, Legitimate Interests
Communication with members	Legitimate Interests
Marketing and publicity	Legitimate Interests, Consent (where electronic)
Audit, Compliance, Security, Systems Management and Development	Legitimate Interests, Legal Obligation

Where consent is the lawful basis for processing, you are entitled to withdraw consent at any time, by contacting us or by using electronic means provided.

We do not engage in any automated decision-making.

3. Recipients of Personal Data

Personal data may also be received and/or processed, as appropriate, by our web host, bank(s), payment processor(s), relevant authorities (eg. police, information commissioner's office), accountants, legal advisors, IT and security experts/consultants etc or any person or organisation etc properly connected with such concerns.

Continued...

4. Retention Periods

Applicants, Members and Former Members	Information is retained until such time as no further interest in retention remains
Buyers and Supporters	Buyer information is recorded and retained in accordance with accounting requirements at the time being Supporter information is collected on an opt-in basis, and retained until termination of the supporter's interest
Website users	IP addresses, access and error logs are retained while relevant for operational, diagnostic, security and audit purposes

5. Subject Rights

Persons about whom Romsey Art Group retains personal data are entitled to:

- Access the information we hold about them
- Have any inaccuracies corrected
- Request the erasure, or restriction of processing, of the information
- Object to processing

Requests in relation to the above, or any complaint or concern relating to our handling of personal data may be addressed to the Data Controller in writing, including by email, at the address in section 1 of this document.

Data subjects may also lodge a complaint with the Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

6. Provision of Information

Personal data are provided to Romsey Art Group on a voluntary basis. Failure to provide the relevant information may prevent us from providing the benefit or service requested.

7. Data sets

We collect personal data for different groups of people who have different relationships to the Group. Therefore we have initially produced Appendices setting out how we use the data of individuals within each of those groups. These Appendices form an integral part of this Privacy Notice. Please read the section relevant to your relationship with the Group.

	Appendix
Members	1
Non-members invited to Romsey Art Group exhibitions	2*
Non-members participating as exhibitors in Romsey Art Group selling events (eg open exhibitions)	3*
Non-members attending Romsey Art Group workshops and similar events	4*

* These will be published when they become appropriate because we start to hold personal data in a systematic fashion.